

DINNER BOOKING FORM

TUESDAY 10 NOVEMBER, 2009

Lord's Cricket Ground, London

To reserve your table(s) / seat(s) please complete this form and post/fax it to:

Rushmans Ltd, PO BOX 2391, Marlborough, Wiltshire, SN8 3WJ. UK

Fax: +44 (0)1264 852 011 Tel: +44 (0)1264 852 016



Please indicate the number of tables or seats you require

QUANTITY	TABLE PACKAGE	PRICE	QUANTITY	SEATS	PRICE
	Table(s) of 10*	£2,000 + VAT (Total £2,300)		Seat(s)	£225 + VAT (Total £258.75)

* 10% discount on a table of ten when booking delegate place/s at Sports Event Management 09 at the same time

Please complete this form in BLOCK CAPITALS

Contact Name (for administration purposes)	
Job Title/Rank	
Company/Organisation	
Address	
Town/City	
County/State	Postcode
Country	
Tel (incl. country code)	Fax
Email	Web

METHOD OF PAYMENT

1) Visa MasterCard Switch Issue No (Switch Only)

In the Name of	Card No	
Start Date	Expiry Date	Security Code
Signed	Date	
2) My remittance is enclosed for the sum of £		Made payable to Rushmans Ltd (Cheques must be drawn on a UK bank account)
3) Request an invoice for payment/Purchase Order No		FAO:

Please supply a list of people who will be seated at your table(s) or require seating, please include any special dietary needs e.g. vegetarian and let us know who the invoice should be sent to.

We cannot confirm tables or seating until invoices have been paid. Payment by bank transfer is accepted, please contact +44 (0)1264 852 016 for further details.

You may book online at: www.eventmanagementawards.com

TERMS AND CONDITIONS Please read the terms and conditions of booking below

No booking is guaranteed until you receive a confirmation e-mail from Rushmans Ltd following payment in full. Any bookings made eight weeks before the event must be pre-paid by cheque, credit card or bank transfer.

CANCELLATION POLICY

If you cannot attend, you must cancel your booking no later than eight weeks before the event to receive a full refund less 15% administration charge. We cannot accept verbal cancellations. Cancellations received after 15th September are liable for the full booking fee. Bookings are transferable within the same organisation on receipt of written confirmation.

DATA PROTECTION

The information you provide will be safeguarded by Rushmans Ltd, who may wish to share it with the sponsors of the event. If you object to being contacted by TELEPHONE FAX POST or E-MAIL please tick the relevant box.

DISCLAIMER

Rushmans Ltd will not be liable to the participant (dinner guest, sponsor or any other participant) or persons attending SportBusiness Sports Event Management Awards Dinner 2009 for injury to persons or loss or damage to the participant's property unless and only to the extent that it has been negligent.

Otherwise Rushmans Ltd will be under no liability to the participant whatsoever. Rushmans Ltd will not accept liability for any transport disruption, or individual transport delays and in such circumstance the normal cancellation restrictions apply.

In the event of a terrorist attack, alert or incident that prevents the running of SportBusiness Sports Event Management Awards Dinner 2009, Rushmans Ltd reserves the right to retain booking fees as a contribution to dinner bookings, all location, marketing and central administrative costs. Force majeure: in the instance of Rushmans Ltd being unable to fill its obligations to the participant through circumstances beyond their control such as, without limitation, industrial dispute, war, terrorist action, or threat, rebellion, riot, civil commotion or disorder, transport disruption, general shortage of commodities or defects or delays in deliveries from a supplier due to any of the aforementioned circumstances then they shall (i) Notify, in writing, the participant accordingly (ii) Thenceforth be excused from performance of their obligations hereunder to the extent of such prevention, restriction or interference (iii) Be discharged from liability for cancellation of the event.