

— Umpire Coaching Accreditation: A Scheme Template for NA Use (UCA1) —

Level 1 Umpire Coach Accreditation

This Umpire Coach Accreditation is an introductory accreditation aimed at those who wish to become involved in developing Young Player, Starter and Level 1 Umpires within a local area and Club environment.

The Level 1 Umpire Coach will be able to:

1. Introduce umpiring to beginners of all ages, individually and groups.
2. Coach umpires within the Club / local environment.
3. Use their own knowledge and experience to help umpires improve their performance.
4. Observe, assess, and provide verbal and written feedback to umpires, to help improve their performance.
5. Raise the umpire's awareness of the national umpiring structure and help them to realise the assistance available through the umpire coaching structure.

Registration:

Any candidate wishing to gain the Level 1 Umpire Coach Accreditation should be a Level 1 or above umpire and be supported / nominated by a Club or the local Hockey or Umpiring Association. A CV of any relevant experiences must be submitted with the Candidate Registration Form (see attachment).

Assessment:

To become a Level 1 Umpire Coach the following assessment will have been successfully completed:

- Attend an organised coach assessment at a Club or local hockey event as agreed.
- Coach umpires (Level 1 or above) while under the supervision of an appointed assessor (Level 2 or Level 3 Umpire Coach). This coaching shall be with two or more umpires.
- Produce (within 7 days of the event) for the umpires and the appointed Assessor, brief written coaching notes for all umpires being coached.
- Produce a coaching logbook recording all coaching activity. Present the logbook to assessor in advance of the assessment.

Maintaining the Accreditation:

Accredited Level 1 Umpire Coaches are required to apply for re-registration every five years by:

1. Demonstrating an on-going involvement in coaching appropriate to Level One and by keeping a logbook of all related work. The logbook shall be produced for verification whenever required by an authorised representative of an appropriate association or committee.
2. Attending a refresher seminar at least once every five years.

Level 2 Umpire Coach Accreditation

This Umpire Coach Accreditation is aimed at those who are interested in and committed to improving the skills and performance of Level 2 Umpires. In addition, it offers the opportunity to extend the coaching experience and to acquire the skills required to help mentor and / or assess candidate Level 1 Umpire Coaches.

The Level 2 Umpire Coach will be able to:

1. Coach umpires up to and including those officiating at State / Regional level (Level 2).
2. Use own knowledge and experience to help umpires improve their performance.
3. Observe, assess, and provide verbal and written feedback to umpires, to help improve their performance.
4. Raise the umpire's awareness of the national umpiring structure and help them to realise the assistance available through the umpire coaching structure.
5. Plan, organise, assess and provide feedback to umpires to correct errors and improve their performance.
6. Mentor and possibly assess Level 1 Umpire Coaches.

Registration:

Any candidate wishing to gain the Level 2 Umpire Coach Accreditation should be either, a Level 2 Umpire or above or a Level 1 Umpire Coach or be supported by any State / Regional Hockey or Umpiring Association. A CV of any relevant coaching experience must be submitted with the Candidate Registration Form (see attached).

Assessment:

To become a Level 2 Umpire Coach the following assessment will have been successfully completed:

- Attend an organised coach assessment at a State / Regional hockey event as agreed.
- Coach Level 2 or above umpires over two matches under the supervision of an appointed assessor (accredited Assessor or Level 3 Umpire Coach) and provide verbal feedback after each coaching.
- Produce (within 7 days of the event) for the umpires and the appointed Assessor, brief written coaching notes for all umpires being coached.
- Produce a logbook recording all coaching activity. Present the logbook to the Assessor in advance of the assessment.

Maintaining the Accreditation

Accredited Level 2 Umpire Coaches are required to apply for re-registration every five years by:

1. Demonstrating on-going involvement in coaching appropriate to Level 2 and by keeping a logbook of all related work. The logbook is to be produced for verification whenever required by an authorised representative of an appropriate association or committee.
2. Attending a refresher seminar at least once every five years.

Level 3 Umpire Coach Accreditation

This Umpire Coach Accreditation is aimed at Umpire Coaches who are interested, committed and capable of improving the skills and performance of umpires up to and including those operating within the National Programme (i.e. Level 3 and above umpires). It offers candidates the opportunity to further their own coaching knowledge, experience and performance and, to work with and assist in the development of other umpire coaches. Candidates will have acquired a detailed knowledge of hockey, hockey umpiring, coach education and modern trends in all areas.

The Level 3 Umpire Coach will be able to:

1. Coach umpires up to and including those officiating in the National Programme.
2. Use their own knowledge and experience to help umpires improve their performance.
3. Observe, assess and provide objective feedback to umpires to correct errors and improve their performance.
4. Raise the umpire's awareness of the national umpiring structure and help them to realise the assistance available through the umpire coaching structure.
5. Use appropriately a variety of coaching skills, strategies and styles.
6. Plan, organise, and control appropriate training programmes for individual umpires, groups of umpires and umpire coaches.
7. Prepare umpires mentally and physically for the demands of tournament umpiring.
8. Mentor and possibly assess Level 1, 2 and 3 Umpire Coaches and assist in the training of other umpire coaches.

Registration:

Any candidate wishing to gain the Level 3 Umpire Coach accreditation should be either a Level 3 Umpire, a Level 2 Umpire Coach or be supported by a State / Regional Hockey or Umpiring Association.

A CV of all relevant coaching experiences must be submitted with the Candidate Registration Form (see attached).

Assessment:

To become a Level 3 Umpire Coach the following assessment will have been successfully completed:

- Attend an organised two-day coach assessment at a national hockey event as agreed.
- Produce a logbook recording all coaching activity. Present the logbook to the appointed assessor in advance of the assessment.
- Coach a minimum of two Level 3 (or above) umpires. The coaching shall be in a practical environment, at the two-day event and under the supervision of the appointed accredited Assessor or Level 3 Umpire Coach). The candidate shall provide feedback to the umpires after each coaching. The feedback will be supported in writing in the form of a Performance Report and copies of the reports shall be submitted to the Assessor within seven days of the assessment.
- Be assessed (by the same appointed assessor) while making a presentation or leading a workshop on a given topic at a seminar / conference. The presentation may take place at a separate event if necessary.

Maintaining the Accreditation:

Accredited Level 3 Umpire Coaches will be required to apply for re-registration every five years by:

1. Demonstrating an on-going involvement in coaching appropriate to Level 3 and by keeping a logbook of all related work. The logbook is to be produced for verification whenever required by an authorised representative of an appropriate association or committee.
2. Contributing to a national or international seminar at least once every five years.

While coaching one / two umpires at a match

The appointed Assessor of the Candidate Umpire Coach is required to confirm that the requirements listed below are evident and effective and appropriate to the umpires and the match.

If the candidate fails to demonstrate sufficient strength in each of these key areas, he / she will need to be advised accordingly and should not be passed on this occasion.

1. The candidate coach is required to discuss and confirm the coaching objectives of the umpire/s before the match. It is recommended that the Assessor either listen in on these discussions between the candidate and the umpire/s or if this is not possible, speak with the candidate prior to the match and ask him/her to repeat them.
2. The candidate coach shall demonstrate to the Assessor and to the umpires a sound knowledge and understanding of their performance/s and the match itself. The de-brief session should be supported by analysis that includes the identification of positive areas of performance and any areas that need improvement. Key areas needing improvement must be clearly identified and supported with a strategy to improve.
3. The candidate should ask open-ended questions and encourage discussion and self- analysis throughout the de-brief session.
4. The candidate shall in summarising the content of the de-brief advise the umpires of any / all recommended actions to assist them in their efforts to improve their performance/s. These recommendations must be discussed, agreed and understood by all parties.
5. The candidate shall produce (within 7 days) a written report/s for the umpire/s (and copies for the Assessor).

The report/s should reflect the de-brief and its content shall be constructive and encouraging.

Note 1:

Umpire Coach Candidates at all Levels (1, 2 and 3) are expected to demonstrate good inter-personal and people management skills. Good communication is essential. If the appointed Assessor is not satisfied with this area of the candidate's performance, he/she is required to inform the Candidate accordingly and to recommend that the accreditation is not offered on this occasion.

Note 2:

In all cases prior to completion of the assessment process the Assessor is required to provide the candidate with a detailed verbal evaluation of his/her performance. This evaluation shall include the reasons and the outcome of the assessment (i.e. pass/fail).

— Guidance For Assessing Candidate Umpire Coaches —

While presenting in a classroom environment to a group of umpires

The appointed Assessor of the Candidate Umpire Coach is required to confirm that the requirements listed below are evident and effective and appropriate to the umpires and persons in the audience.

If the candidate fails to demonstrate sufficient strength in each of these key areas, he/she will need to be advised accordingly and should not be passed on this occasion.

1. The candidate must have a clear coaching/learning objective/s all of which must be well planned. He/she must confirm the objective/s to the Assessor prior to the presentation.
2. The candidate must communicate clearly with the audience and support his/her presentation with visual aids and clear demonstrations (as appropriate).
3. The candidate must involve the audience and encourage participation and response.
4. The candidate must provide a paper copy of the key areas of the presentation and these shall be distributed to all in the audience. The Assessor must also have a copy.
5. The candidate must complete a self-evaluation (see the Umpire Coaches Logbook) so as to ascertain if his/her objectives have been achieved.
6. The candidate (following the presentation) must seek feedback from the audience (either verbal or written).

Note 1:

Candidate Umpire Coaches at all Levels (1, 2 and 3) are expected to demonstrate good inter personal and people management skills. Good communication is essential. If the appointed Assessor is not satisfied with this area of the candidate's performance, he/she is required to inform him/her accordingly and to recommend that the accreditation is not offered on this occasion.

Note 2:

In all cases prior to completion of the assessment process the Assessor is required to provide the candidate with a detailed verbal evaluation of his/her performance. This evaluation shall include the reasons and the outcome of the assessment (i.e. pass/fail).