

Amateur Swimming Federation of Great Britain Limited

ANNUAL GENERAL MEETING

Minutes of the Annual General Meeting of the Amateur Swimming Federation of Great Britain Limited held at Ponds Forge International Sports Centre, Sheffield on Saturday 22 March 2003 commencing at 1.30pm

Present:

C Baillieu, MBE (Chairman)	D Sparkes (Chief Executive)	A Gray (Company Secretary/ Head of Legal Affairs)
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ASFGB Board:

Mrs A Adams-King	A M Clarkson	J M Cook
S Greetham	R M K J James	I Mason
S Rothwell		

Amateur Swimming Association:

ASA Midland District

J E Beswick	R P N Hargreaves	D J Hunt
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Northern Counties ASA

J Armour	D Broomhall	
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North Eastern Counties ASA

Mrs D Gibson	B Eeles	A Donlan
R G MacAlister	B Saunders	

Western Counties ASA

J Bird

Southern Counties ASA

Mrs M Bell	J Davies	Mrs D Geer
Mrs S Green	Mrs S Harrison	Mrs J Holdstock
T C Little		

Scottish ASA:

E Adam	P Bush	S Brunton
Mrs H Murray	B Prentice	

Welsh ASA:

V Perry	A Roberts	Mrs S Roberts
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Also in attendance non-voting:

K Chauhan (Director of Finance)	J Beard (Auditor)	Ms D McIntosh (Director of Communications)
C Hunter (Administrator GB TSC)	Ms J Sheard (PA to CEO)	

Apologies:

Ms J Gardner, P G Balmond, N Booth (for whom D Broomhall substituted), J M Glover, Mrs P Haworth (Northern Counties ASA)
Mrs S Dors, P Dudley, R Margetts, D Russell, D Toogood (Western Counties ASA)
R Gordon (North Eastern Counties ASA)

- 1 The Chairman welcomed delegates to the meeting.
- 2 The Company Secretary confirmed that certificates as to membership of the three Associations having been circulated and no objections having been received the delegate entitlements were as set out on the delegate list.

The Company Secretary reminded delegates that when a vote was put on a show of hands each delegate had one vote. Delegates with more than one vote wishing to exercise such additional votes would need to demand a poll in order to secure their full voting entitlement.

3 Before the commencement of the formal proceedings the National Performance Director Swimming, Bill Sweetenham, gave a talk to delegates.

4 **Minutes of the inaugural Annual General Meeting of ASFGB Ltd**

4.1 Minutes of the inaugural Annual General Meeting of the Company held on 13 April 2002 were agreed as a correct record with the addition of Mr B Prentice (Scottish ASA) to the list of attendees.

5 **Letter from the Chief Executive addressing questions arising from the ASFGB Annual Report 2002 and the activities of British Swimming raised by Scottish delegates prior to the meeting**

5.1 An explanation of the process, development and adoption of GB Rules was noted however Mr Brunton on behalf of the Scottish ASA requested more detail with regard to the consultation process undertaken and how feedback from that process was dealt with.

The Head of Legal Affairs agreed that a consultation framework needed to be clarified for dealing with amendments to GB rules and advised that he would report with written procedures to the June ASFGB Board meeting.

6 **To receive the report of the directors and the audited accounts for the period ended 30 September 2002**

6.1 The report of the Directors and the audited accounts were noted and received

7 **Appointment of Auditors**

7.1 The retiring auditors, haysmacintyre, were reappointed and the directors were authorised to determine their remuneration.

8 **Reconfirmation of National Representatives**

8.1	England:	J M Cook	S Greetham	S Rothwell
8.2	Scotland:	I Mason		
8.3	Wales:	R M K J James		

9 **Amendments to the Memorandum and Articles of Association of the Company**

9.1 Proposed by the Scottish Amateur Swimming Association

9.1.1 Proposal 1 – Memorandum, delete paragraph 3 and 3.1 and insert new paragraphs: The proposal as amended by the ASA was agreed (Appendix 1).

9.1.2 Proposal 2 – Articles, delete definition of Rules in Article 1.1 and insert new definition: The proposal was lost.

9.1.3 Proposal 3 – Articles, delete paragraph 3.2 and insert new paragraph: Agreed that the principle of the proposal was sound and that it be referred to the Rules Committee to consider the wording and refer back to the 2004 AGM.

9.1.4 Proposal 4 – Articles, delete paragraphs 12.2.2.1 and 12.2.2.2 and insert new paragraphs: Proposed amendment to 12.2.2.1 was lost, proposed amendment to 12.2.2.2 was agreed, as follows: 12.2.2.2 be appointed by the Nominated Representatives from applications received.

9.2 Proposed by the Company's Managing Board

9.2.1 Proposal 1 – Articles, paragraph 7.3: Agreed delete the words "Nominations from Members for elected Members of the Managing Board and ..."

10 **Notification of any changes to any of the Rules of the Federation**

10.1 Adoption of ASFGB Disciplinary Code that will be posted on the British Swimming web site and come into effect one calendar month after it appears on the web site. Noted that the Code would also be widely circulated.

11 There being no further business the Chairman declared the meeting closed at 3pm.

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CHAIRMAN

14 May 2004