

Amateur Swimming Association

Minutes of the Technical Water Polo Committee Meeting
Friday 24TH September 2004

7.00pm Manchester Conference Centre

Present:

David Boot	Specialist - Calendar	DB
Judi Clayton	NECASA representative	JC
Brian Littlejohn	Specialist - Officials	BL
Mike Coles	WCASA representative	MC
Alf Jordan	Chair	AJ
Brian Pugh	ASAMD representative	BP
Colin Walsh	NCASA representative	CW

Apologies:

Nick Hume	NPD	NH
Mike Yates	Specialist - Coaching	MY
David Sparkes	CEO	DS

In attendance: (Non-voting)

Julie Allsopp	Outgoing Committee Administrator	JA
Sarah Dunsbee	Committee Administrator	SD
Piers Martin	NDO	PM

Min No: Minute: Action:

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25. **Welcome and apologies for absence**
AJ welcomed the group and gave apologies for NH, MY and DS.
26. **Minutes of meeting held 4/6/04**
No 24- DB pointed out the minute in the meeting agreeing to advertise the committee administrator position. A request was made to discuss this under matters arising.
- No 18- PM asked if minute 18 re corporate plan was correct JA said it was but that time lines had prevented this happening and was the reasoning behind the corporate plan being taken over by PM and NH.
Once points above were clarified they were agreed as a true record of the meeting.
27. **Matters Arising**
11.2 The silver pin was awarded to Pippa Jones as requested.
24. DB asked how the committee administrator position had been appointed without open recruitment. JA informed the committee that the matter had been dealt with by the Director of Membership Services. After discussion it was agreed that a letter be sent to Jane Nickerson asking how this appointment was made but making it clear this was not a disagreement of the appointee merely the process.(Chairman to action) AJ
- 15.2.1 **Clarification of match suspension**
After discussion it was considered that the intital clarification did not contravene FINA or LEN regulations and therefore the committee upheld its previous decision. It was agreed AJ write to Mandy Hunt confirming the committee's position. AJ
- 28 **NPD report (written)**
28.1 In his absence, NH submitted a report. AJ added the appointment of 2 more Team Managers to the team Helen Alexiou and Caroline Reed who are now Academy team Managers.
- 28.2 AJ also pointed out the appointment of SD to the role of National Water Polo

Coordinator. This role will support NH and PM

29. **NDO report (written)**

29.2 PM explained the additional sheets on Long Term Athlete Development (LTAD). He informed the committee that this was a summary of the framework and he will e-mail the complete framework around mid October (given the size of the document). He will then welcome final comments within a set time period. After this it will be produced in a written document and on CD for general release once agreed with Sport England. BL asked if a link could be made to the swimming LTAD to assist clubs in their usage of the complete framework. PM

29.3 PM informed the committee the National Academy had been a great success and had been progressed with the introduction of the coach's core skills course. PM reiterated the new managers Helen and Caroline would be taking over the Team management of the Academy age group (91/92's)

29.4 PM explained that because of the changes proposed to Swim 21, the Water Polo 21 pilot had paused. These changes should assist Water Polo clubs rather than hinder.

29.5 Regional Training Centres (RTC's) – as per report

29.6 PM updated the group on a meeting with the Jane Nickerson within which it was agreed to look to appoint professional Regional development Officers for Water Polo. These would be match funded from PM's budget and Districts/Regions/Partners PM tabled a Role Description to the committee.

PM asked the committee to look at the job descriptions and think about the discussion and return to him with any suggestions or concerns.

The idea was given committee backing and PM will now go and investigate options with personnel and Anne Adams-King PM

30. **Corporate Plan**

30.1 The corporate plan was discussed and questions answered by PM from the table. It was agreed the plan was about the whole sport taking ownership of its implementation and not just for the paid professionals within the sport.

31 **ASA Committee**

31.1 Alf Jordan submitted a proposed structure of the ASATWPC for regionalisation. He informed the committee that this was designed to drive and implement the corporate plan. After discussion it was agreed to adopt this structure with one amendment and that is to move the education coordinator to the voting non-paid end of the scale. Discussion on roles and competencies took place and it was agreed that PM would produce a matrix PM

It would be recommended that all local committees adopt similar structure.

The committee looked at the terms of reference 1-5 and agreed them in line with the consultation document. All

Appendix 1 Shows agreed structure.

32. **Integra**

A request has been made to the committee to nominate a person to attend a membership meeting on the 24/10/04 DB will attempt to attend on the committee's behalf. If this was not possible it was agreed to ask Richard Whitehead to represent water polo at this meeting. AJ

33 **Water polo Entry Fees.**

33.1 The committee were informed entry fees for National championships would be £42.

33.2 The committee was informed by D Boot that the rule concerning first claim membership has now changed and the player can decide whom to play for.

34. **Regionalisation**

34.1 AJ requested the current competition structure from each district and will pass this to NH. All, AJ

34.2 It was raised that thought needed to be put into the completion structure post Sep 05 and it was agreed they would be based on inter regional championships.

34.3 It was agreed that the competition group would need to meet and look at structures again when LTAD was agreed by Sport England so that it would be in line with the principles established within the framework. AJ, PM, SD, DB, JA

35. **Water polo Officials**
- 35.1 Brian Littlejohn reported he was still looking at and reviewing the officials and grading system currently in place.
- 35.2 The National Water Polo League (NWPL) has begun implementing technical meetings and this appeared to be an initial success and BL will continue to work along side them and the National Women's' Water Polo League (NWWPL) to continue looking at ways to improve officials. BL
36. **Calendar**
- 36.1 Currently the calendar is issue 3.
- 36.2 SD will send DB the national team calendar ASAP it is almost finalised.
- 36.3 It was pointed out that a change to the current calendar was required to accommodate the senior finals currently down in week 21 they are now week 17 due to the unavailability of Manchester Aquatic centre. The clash with the 89s clubs should not be an issue and will remain.
- 36.4 Suggested dates for the TWPC meeting next year are as follows-
11TH AND 12 March 2005
20th and 21st May 2005
16th and 17th September 2005
It was greed to keep this at the Manchester Conference centre.
- 36.5 The web site is not being updated with dates and D Boot asked if there could be anything done about this. PM informed the committee that he was communicating with Amanda Smith to solve difficulties he was experiencing. PM
37. **Budget**
- 37.1 Expenditure to date and projected 2003/4-year end figures were circulated and discussed.
The Committee thanked JA for agreeing to continue to manage the committee budget. The committee request the ASA Committee to agree JA to remain as a specialist on the TWPC up until regionalisation. It was agreed that this should be a specialist role under the proposed new committee structure.
- 37.2 2003/4 Inter District equalisation figures agreed. Details of accounts to be forwarded to District Treasurers. JA
- 37.3 2004/5 Budget confirmed as £128024 (2003/4 £128000) as against bid of £155000.
- 37.4 Discussions with Manchester City Council on The High Performance Centre (HPC) due to start in October were continuing. It is anticipated that the cost of pool time (20 hrs/wk) could be subsidised by up to 75%.
- 37.5 Requests for support for Grantham College Coach Programme and Derbyshire's bid for a Water Polo Community Coach were agreed in principle.
- 37.6 It was agreed that JA NH & SD would meet to allocate the 2004/5 budget. JA,NH,SD
38. **Reports**
- 38.1 It was agreed last years format at the Academy Inter-Districts was a success and to continue on this format for 2005. JA, DB, AJ
- 38.1.2 ASA Club Championships
Following the success of the shared venues it was agreed to continue this format for the coming year. Last years rules were suspended and the committee request they have to be suspended for another year. Then to re look at them after regionalisation along with the new competition structure. Meanwhile the committee suggest a framework is drawn up for this year's competition and the format will be agreed upon this year's entry. Entries to be in by 01.12.04. JA, DB and AJ will organise JA, DB, AJ
- 38.2 ASFGFB minutes: PM explained to the group that he had been in discussions with Scotland regarding an NDO position. This will be discued between PM, NH and Scotland next week as they would be meeting with them. PM,NH
LEN Update
- 38.3 The committee were informed that Cheltenham has take up their eligibility to enter into Europe. Sheffield is to host their group.
Team Reports
39. **Water Polo News**
AJ informed the group that WPN was due to go out imminently.
40. **AOB**
- 40.1 PM informed the committee on a talk the academy players had regarding doping AJ

control and the potential problems within the sport there were in this area. It was agreed to get more information from Andy Gray and ask him to do some talks to relevant parts of the water polo community.

It was agreed that AJ would speak to Andy Gray.

- 40.2 PM informed the committee about National Minimum Wage issues from a CCPR report. It was agreed that PM keep the committee up to date with any implications for the future. PM
- 40.3 PM informed the committee about Disability Discrimination Act issues from a CCPR report. It was agreed that PM keep the committee up to date with any implications for the future. PM
- 40.4 JA said there have been no nominations for the Water Polo award and it was agreed to re advertise in the next issue of Water Polo News. District secretaries are asked to circulate to their members. All
- 40.4 DB asked if there had been any further developments on amateur photography PM said there was nothing new but all events must have a photography book for people to register.
- 41 **Date of next meeting**
This was agreed as Friday 3rd December, 2004 at the Manchester University Conference Centre
AJ closed the meeting at 22:06