

# MINUTES SUBJECT TO APPROVAL AT THE NEXT ASA COMMITTEE MEETING ON 1 JULY 2005

FINAL

## AMATEUR SWIMMING ASSOCIATION

### Minutes of the ASA Technical Diving Committee meeting held at 7 p.m. on Friday 13 May 2005 at the Quality Hotel, Loughborough

Present:	Mrs Sam Grevett Mr Syd Boothroyd Mr Paul Dudley Mr Tom Little Mr Peter Powell	Chair NECASA Specialist Specialist NCASA
By invitation	Mr Bill Clark Mrs Gail Harrison	(vice Mrs Graddon)
Apologies	Mr Derek Beaumont Mr James Etherington Mr Robert Flinn Miss Lindsey Fraser Mrs Karen Graddon Mrs Tandi Indergaard Mrs Janet Latham	SCASA ASAMD IS rep Specialist Specialist Athlete rep WCASA
In attendance	Mr Andy Wilson	ASA Office

Minute	Action
<p>1      <b>Welcome and apologies</b></p> <p>SG welcomed Gail Harrison, attending in place of Karen Graddon, to the meeting, and declared the meeting quorate, reminding members that Districts were able to appoint substitute members when their initial nominee was unable to attend.</p>	
<p>2      <b>Minutes</b></p> <p>The minutes of the meeting held on 11 March were approved subject to the addition of the names of Mr Dudley and Mr Flinn to the list of those present.</p>	
<p>3      <b>Matters arising on the minutes (not elsewhere on the agenda)</b></p> <p><b>1 -2:3.1 Voting rights:</b> noted that a meeting of Committee Chairs and Administrators was being called when this would feature on the agenda.</p> <p><b>2 – 2.4 Number Board:</b> no progress had been made with the suggested source of a new number board, and SG agreed to approach John Allen to see whether he could suggest an alternative to a manual solution.</p> <p><b>3 - 2:3.1 Equity:</b> AW to check with Matt Sturgess regarding future training in this area.</p> <p><b>4 - 2:15 Entry fees:</b> a reply had been received and it was agreed not to continue the correspondence.</p>	<p>SG</p> <p>AW</p>

**5 - Judges' cards:** AW had ordered 12 sets, which were in SG's safekeeping. Agreed that example of 'English' pattern should be commended to ASA Enterprises for future production. Meanwhile, GH offered to produce samples.

AW/GH

## **6 - Judges' Working Party**

SB introduced a paper, previously circulated.

The Committee was generally in favour of the proposals being made. There was agreement that a points system was the fairest and most transparent way of encouraging judges to maintain and upgrade their capacity to act. The Committee added a number of refinements to the paper being put forward, in particular:

- to make it mandatory for judges to officiate at county and district/regional events, not merely at national level, by requiring them to score 6 points per annum, 2 of which had to come from non-national events;
- to amend the written test pass mark to 85% in all sections;
- to require judges to attend an update seminar once every two years
- to add intermediate judging 1 point to the scale of qualifying points;
- to add the words 'or club' to the neutrality criteria.

These changes would make it possible to do away with the C list of judges and incorporate them into the B list.

The proposals plus amendments were agreed, and it was also agreed that SB would rewrite the paper in the light of the discussion and mail/email it to members for final comments with a view to ratification at the Committee's next meeting.

SB

**7 – 10: Public relations:** SG reported that a information for a new brochure had been sent to the ASA who would produce it in "corporate style".

**8 – 9: Commonwealth Games judge:** SB had been nominated.

**9 – 13 Juries of Appeal:** AW reported that it had been clarified that members of the Jury of Appeal could not take any other part in the running of a competition. National events required the appointment of a Jury of Appeal.

Committee was also informed that the ASA were proposing to adopt the FINA ruling whereby any appeal is presented to the referee in the first instance and then to the Jury of Appeal if the referee rejected the appeal.

**10 – 14 Boys' platform trophy:** SG reported that ASA Office had suggested that £250 should be expended on a new trophy. It was felt it might be possible to augment this figure from the event budget. In the meantime, PP undertook to find out if he could produce a trophy from a personal contact.

It was agreed that for the budget available, a glass trophy would provide the most impressive award for the Junior Boys and with the short timescale to Senior Nationals, SG would research and resolve.

SG/PP

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## **Volunteer strategy**

Agreed that future budgets should include some provision for a per diem allowance for judges at national events

SG/AW

5	<p><b>Commonwealth Games matters</b></p> <p>PD reported that his enquiries had shown that it had never been the responsibility of the Committee to nominate Commonwealth Games team personnel. However, it was not clear what mechanism had been used this year, and AW was asked to see if this matter could be clarified.</p>	AW
6	<p><b>Jeff Cook trophy</b></p> <p>Noted that this was now in the hands of the GB Board, and reported that the Cook family had offered to provide a trophy.</p>	
7	<p><b>National events</b></p> <p>GH made a verbal report on the recent national intermediate and novice competition at Plymouth.</p> <p>She expressed her appreciation for the work done by the managers of the meet, and especially by the Plymouth parents who had organized social events. Technically the DiveRecorder system had worked well, although there was a question mark over simultaneous events.</p> <p>There had been an unfortunate mishap in the provision of officials' shirts printed 'British Swimming' rather than 'British Diving': they had been returned.</p> <p>It was noted in a general context that entry forms needed to be checked for eligibility, by someone with expertise in diving rather than being left to the ASA office.</p> <p>Also in general, but with specific reference to junior meets the question was asked whether it was necessary or appropriate for young divers to sign dive sheets. This required further consideration.</p>	GH/KG
8	<p><b>National Skills Finals</b></p> <p>A number of issues relating to this event were discussed.</p> <p>Duration: a 4-day solution was most popular, although it was conceded that this arrangement would require a greater number of chaperones.</p> <p>Timing: May day bank holiday ideal as it caused minimal loss of school time.</p> <p>Multi-stage events required further consideration, but posed difficulties.</p> <p>SG agreed to look at programme in light of discussion and come to the next meeting with a worked out revision following consultation with JB, LF and KS.</p>	SB
9	<p><b>Officials' census</b></p> <p>AW reported on the recent survey of officials he had carried out. Changes affecting the ASA Handbook would be reflected in 2006, as the 2005 Handbook had been printed. He would send the names of those recorders who had requested DiverRecorder training to AB.</p>	SG
		AW

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**Health and Safety matters**

PD reported on recent discussions at the Health and Safety forum.

There had been a discussion on pool gas problems, though diving did not appear to be affected.

He advised that in order to comply with the requirements of teacher insurance all poolside helpers would need to be qualified by 2006.

He warned that club insurance cover was being restricted to swimming based activities, and that additional cover might be required for hazardous activities outside the core role of most clubs (e.g. friendly football matches, bowling, and other team building type activities).

*[Note: following the meeting and the publication of the minutes it was pointed out that the minute of the Health and Safety Forum read as follows:*

*The meeting noted the ASA Committee had considered the paper submitted by the Director of Education recommending all "new" poolside helpers are qualified by 2006 and all existing experienced helpers are qualified by 2010. Noted the ASA Committee expressed concern regarding the implementation date and whilst sympathetic to the concept were unsure if sufficient courses were available. The committee had also requested accredited prior learning (APL) to be taken into consideration. Further consultation to be undertaken between club representatives (lawyer and insurance broker), the Head of Legal Affairs and Director of Education prior to the submission of a revised paper.]*

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**Venues for 2006**

AW agreed to check with Julian Bellan, Kim White and Steve Foley for ideal dates and venues of national events (age groups, senior nationals, and novices and intermediates) in 2006.

AW

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**LEN matters**

SB reported that according to the LEN minutes, FINA's proposal for officials Age limit, may be increased to 65 from their original proposal of 60.

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**Protest forms**

Draft copy of a revised form for both ASA and GB events had been circulated. A number of amendments were suggested. AW to note and transmit.

AW

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**Recognising international divers**

KG had written suggesting some method of recognizing divers who had reached a high international standard should be adopted. The Committee agreed that this would be a welcome innovation, provided that such an award sought to recognize excellence as well as service. In this regard it was agreed that only divers who had represented GB in World Championships and the Olympic Games should be recognized, and it was agreed to make such a suggestion to the GB Diving Committee.

AW

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**Date of next meeting**

9 September 2005

Meeting closed at 9.35 p.m.