



## Technical Swimming Committee

**Minutes of a Meeting held at Chippenham Village Hall, Chippenham, on  
Sunday 21st May 2006 starting at 1 p.m.**

**Present:** Mr. Bob Outtram, Mr. M. Rayner, Mr. J. Rushmer, Mr. D. Robinson, Mrs. T. Lander, Mr. P. Summers and Mr. D. Neate.

06/18 **APOLOGIES:** Mr. R. Howkins, Mrs. S. Spibey

06/19 **MINUTES OF MEETING 25.03.06**

These were accepted as a true record of the meeting.

06/20 **MATTERS ARISING**

There were no matters arising.

06/21 **COMPETITION**

06/21.1 **AGE GROUP CHAMPIONSHIPS:** It was agreed that these had run well with no complaints received. John said that as there was surplus food we could have fed the Coaches. This was discussed and it was agreed that for future Championships (after the Age Groups) the Coaches Pass request form should include the offer of food at £8 per head and Tina agreed to action this. She also asked that the form included a request not to return the form recorded delivery as she is not at home during the day and had had to make repeated trips to the sorting office to retrieve mail. She also asked that an e-mail contact address be requested should she need to obtain further information.

06/21.2 **AGE GROUPS PREPARATION:** Mike said that he had 27 Officials for each day and John will use this to determine how many meals to order and Don agreed to produce sequentially numbered tickets.

John said that the PA and music would be done by Steve himself and not subcontracted after the disappointing music on the first day of the Youths and John has asked for music to suit the age groups attending.

John said that Steve Edwards may not be available for the warm-up on both Saturdays and Tina agreed to ask Keith Brown of Hatfield if he would do the job.

Both commentators will be unavailable for the second weekend and it is proposed to use Dave Love from Suffolk as the Commentator and Louise Mackie from Bedfordshire as the Announcer.

Don said that the Director of the Sportspark had asked that the changing room doors are manned during the event to prevent unauthorized people getting access to the changing rooms and onto poolside. It was agreed that this was desirable with the younger age groups involved and Don agreed to contact Norwich Swan to ask if they could provide a team to undertake this job as John's list of helpers are otherwise engaged.

We will be receiving T Shirts for the swimmers and polo shirts for the Officials, the latter are no problem as they can be issued during the briefing. It was also agreed that surplus shirts should be given to other helpers.

The swimmers T shirts are a bigger problem as they have to be allocated via club coaches and Tina agreed that she would do this during the first Saturday morning if Bob could provide lists of swimmers sorted by clubs.

John said that he needed a cash box for the event and had hoped that Pip would be at the Board meeting. It was agreed that to overcome the problem that John buy a cash box for use at the Championships which could be kept at Norwich.

The number of programmes was discussed and in view of the expected higher spectator numbers it was agreed that Mike should have 500 printed for each weekend. Bob confirmed that National Qualifying Times are included in the programme.

It was agreed that the medals would be presented on poolside during the event as previously but the presentation of the top age group trophies should be from a table on the far side of the pool with the Cheestring display panels. These presentations would include Swimrite vouchers to first, second and third places.

06/21.3 LONG COURSE CHAMPIONSHIPS: Bob Said that the schedule would be the same as last year with the exception of the 400m Freestyle and Individual Medley would be swum as Heat Declared Winner with no Final. Bob also said that he will amend the conditions to allow the Junior Champions to be based on their performance in the Heat rather than waiting until after the final. He also agreed to include a warm up immediately before the 800m and 1500m events in the Schedule.

Mike said that there were plenty of Officials for this event and that Dave Robinson will be doing the organizing.

#### 06/22 DEVELOPMENT CAMPS

Don said that the Board had agreed that we should proceed with the joint camp with East Midlands for 2007 following the success of this year's event. It seems that West Midlands will not be taking part next year. Don will be contacting the organisers, Glenn Smith and Andrew Marvin.

The Regions have been asked to provide training over the Christmas period for swimmers from World Class whose clubs do not operate in that period. This was discussed and it was agreed that we could do nothing until we knew which swimmers were affected in this way.

#### 06/23 INTER COUNTIES

Don explained that although Bedfordshire have put out a set of conditions in their name the Region need to take ownership of the event and for future years we would need a set of conditions set by the TSC. Roger Howkins had produced a draft set of Conditions which had been circulated and these were discussed and amended and a copy is attached to this document.

It was agreed that Don should contact Bedfordshire and request that they re-issue the Conditions under the ASA-ER heading and remove the word "Supplementary" from the heading as this was confusing. Don was also to ask that they add a clause on Eligibility from the ASA-ER's proposed conditions.

Note: This has been agreed by Bedfordshire.

Lane allocations were discussed and it was proposed that for the first year Bedfordshire should be in Lane 1 and then in alphabetical order through to Suffolk in Lane 6. In the second year Cambridgeshire should be in Lane 1 then alphabetically through to Bedfordshire in Lane 6. This ensures each County swims in each lane every six years.

#### 06/24 OFFICIALS SUB GROUP

Mike gave the breakdown of results for the exams held in April these were as follows:

Timekeeper	100% pass
Judge	87% pass
Starter	100% pass
Race Results	46% pass

Mike said that the Course Leaders Seminar planned for September 10<sup>th</sup> had been cancelled due to changes being made to the Education and Licensing of Officials. The Seminar will be reconvened when this process is complete.

Bob confirmed that the on-line exams were taking off well.

Mike said that the time before an unsuccessful candidate could retake the Timekeeper and Judge practical examination was now at their area examiners discretion although the time for the Starter was still six months.

The lack of Officials for the Age Group Championships was discussed and it appears that not all the County Delegates to the Officials Sub Group are informing Officials in their County. Also the Southern Counties ASA had an A List and B List of Officials with restrictions on who could officiate at District level. It was agreed that it needs to be made clear that all ASA Registered Officials are eligible to officiate at Regional events and that newly passed Referees are automatically invited to attend and will get to Officiate at at least one session. It was agreed that this information should be put on the website.

#### 06/25 RECORDS

Dave said that he had received a lot of SC claims from the County Championships period and since then more long course claims from Open Meets and other events. He said that the Records were beginning to look more respectable although some of his standard times were not being beaten as they were based on times by outstanding swimmers.

Disability Records were discussed and Dave said that he was looking to base this on National Times but Bob recommended that as World Records were widely used they should be based on a percentage of these.

#### 06/26 COACHES MEETING

The Coaches Meeting planned for June 11<sup>th</sup> was discussed and the format decided as follows:

Don to Chair the Meeting and someone (hopefully Kim) be asked to take notes.

Introduction and welcome by Don

Specific Points to be raised:

Various Coaches had requested warm-up/rest periods between the Relays and main events and again before the long distance events at the youths – was this successful?

The 400m Freestyle and I/M to be swum as Heat Declared Winner events in future.

Also it is proposed to make the Age Groups a single Age Group rather than year bands with the QT set at the lowest common denominator.

Bob agreed to speak on both these proposals.

The remainder of the meeting to be dedicated to feedback from the Coaches on past and future Championships and Swimmer Development.

#### 06/27 ANY OTHER BUSINESS

John asked for the timings of the sessions at the Age Groups so that Helpers and Officials could plan and Bob gave the session times as follows:

Saturday 3 <sup>rd</sup>	Session 1	Start 09.30 Finish 13.30	Session 2	Start 15.30 Finish 18.30
Sunday 4 <sup>th</sup>	Session 3	Start 09.30 Finish 12.30	Session 4	Start 14.30 Finish 17.00
Saturday 10 <sup>th</sup>	Session 5	Start 09.30 Finish 14.30	Session 6	Start 16.00 Finish 19.00
Sunday 11 <sup>th</sup>	Session 7	Start 09.30 Finish 12.30	Session 8	Start 14.30 Finish 17.00

John said that there were still swimming hats left from the Long Course Championships and asked what we could use them for, this was discussed and Tina suggested that providing there were enough they could be given to the winning team at the Inter Counties. This was agreed.

#### 06/28 DATE OF NEXT MEETING

The next meeting is scheduled for July 16<sup>th</sup> following the Board meeting but Don said that this may need to be changed so that the TSC is held before the Board so that decisions could be ratified by the Board.

Note: The only date I have available around that time is Sunday July 2<sup>nd</sup> can other people make that date?

# CHAMPIONSHIPS

## CONDITIONS

1. The Inter-County Swimming Championships shall be open to the County Associations of Bedfordshire, Cambridgeshire, Hertfordshire, Norfolk, Suffolk and Essex excluding the Greater London Boroughs of Barking, Dagenham, Havering, Newham, Redbridge and Waltham Forest.
2. **Management:** The management of the Inter-County Swimming Championships shall be in the hands of the Technical Swimming Committee of the ASA East Region which shall have the power to devolve this management to the host County but final control will remain with the TSC.
3. **Venue:** The Inter-County Swimming Championships will be held annually at a venue approved by the ASA East Region TSC.
4. **Expenses:** Each County shall be responsible for its own travelling and subsistence expenses.
5. **Eligibility:** Each competitor shall be a member of a club affiliated to the County represented and the ASA East Region.
6. **Age Categories:** Ages shall be 11/12 years, 13/14 years, 15/16 years and Open. Ages shall be as at midnight on the date of the competition.
7. **Representation:** Each County may be represented by one swimmer in each event. No competitor may compete in more than four events in their own age group, not more than two of which shall be individual events.
8. **Events:** The individual events shall be 100m Backstroke, Breaststroke, Butterfly and Freestyle and 100m Individual Medley for male and female in each age category.
9. **Scoring:** Scoring shall be 6 points for first place down to 1 point for sixth place. Non starters, non finishers and disqualified swimmers shall score zero points. In the event of a tie or dead heat all teams concerned will be awarded the highest points for that place.
10. **Awards:** A trophy will be awarded to the winning County for one year.
11. **Team Lists:** Invited Counties are requested to supply via e-mail a team list including Swimmers Registration numbers to an address and by a date to be provided with the invitation
12. **Officials:** Participating Counties are asked to supply two Timekeepers and one Judge, all to be ASA Registered.
13. **Disputes:** The ASA East Region TSC will have the power to resolve any disputes for which these conditions do not provide.