

THE AMATEUR SWIMMING ASSOCIATION VOLUNTEER CHARTER

This charter sets out what volunteers working at national and regional level can expect from the ASA, and what in return, the ASA expects from our volunteers. This charter aims to provide guidance and good practice for the ASA and our volunteers to ensure that quality volunteer opportunities are available and supported. This charter is not legally binding and does not seek to form a contract with volunteers.

As a volunteer with the ASA you can expect to:

- Have an ASA named contact person who will support you and respond to questions and queries you may have
- Receive guidance about what a role entails
- Be recognised and valued for the contribution you make
- Be consulted and made aware of changes that impact upon you
- Be kept up to date with news and good practice
- Receive clear guidance about what is expected from you
- Once registered as a club member or member of the IoS you will be covered by civil and employers' liability insurance, personal accident insurance and legal expenses insurance.
- Have any problems or complaints resolved as quickly as possible
- Be treated with respect and courtesy
- Be supported to access training opportunities that are required in order to fulfil your role
- Abide by the policy on confidentiality and respect all confidential information

In return we ask that you

- Be an affiliated member of an ASA club or a member of the IoS
- Be committed to the aims and objectives of the ASA and/or your ASA Region
- Observe the policies and procedures of the ASA, especially those relating to Health and Safety, Equality and Child Protection
- Treat other volunteers, staff and members of the public with respect and courtesy
- Show diligence and duty of care at all times
- Abide by the policy on confidentiality and respect all confidential information relating to the ASA and its members
- Agree to an outlined role and commitment and keep named contact person aware if your circumstance changes that will impact upon the role you are fulfilling
- Avoid any word or deed that will bring the ASA and its members into disrepute

