

## University Research and Application Timetable

Date	School Year	Activities/ Action
October –May	Year 11 Last year GCSE/Scottish Standard	<ul style="list-style-type: none"> <li>• Start to explore the range of possible options for A levels (or equivalents) and the subsequent opportunities after A levels (i.e. at University)</li> <li>• Particularly in relation to your areas of interest (courses) and sport.</li> <li>• Discuss your ideas with your careers adviser, use the possible tools and resources including the Course Discover search facilities (Via performance Lifestyle adviser) the UCAS web site (<a href="http://www.ucas.com">www.ucas.com</a>) and specifically and the Stamford Test (<a href="http://www.ucas.com/stamford/index.html">www.ucas.com/stamford/index.html</a>)</li> </ul>
October – December	Year 12 First year A level/Scottish Higher	<ul style="list-style-type: none"> <li>• Explore further, the options available after your A-levels (as above).</li> <li>• Consider your qualifications – will they be adequate to fulfill your plans?</li> <li>• Explore your options through the tariff guide on UCAS or Course Discover.</li> <li>• Discuss ideas with careers adviser or performance lifestyle adviser.</li> <li>• Link your sport to education through searching <a href="http://www.sportandstudy.org">www.sportandstudy.org</a></li> </ul>
January – March	Year 12	<ul style="list-style-type: none"> <li>• Prepare for and attend a UCAS HE (Higher Education) Convention. Find out about these at <a href="http://www.ucas.com/students/exhibitions/conventions/">www.ucas.com/students/exhibitions/conventions/</a></li> </ul>
April – July	Year 12	<ul style="list-style-type: none"> <li>• Draw up a shortlist of possible courses and educational institutions using UCAS, <a href="http://www.sportandstudy.org">www.sportandstudy.org</a> and Course Discover etc.</li> <li>• Telephone or email for prospectuses.</li> <li>• Attend open days and any University taster sessions. Find out when the institutions hold their open days via the institution web site.</li> <li>• Make decisions on courses/ models to take in your second year of A levels/ Highers</li> <li>• Arrange some work experience, visits or explore careers you are interested in. this is vital for entry into some courses ( e.g. teaching, medicine etc).</li> </ul>

		<ul style="list-style-type: none"> <li>• <b>Sport</b> –don't forget to research your sport support network and how the courses may impact on your sport as the various educational institutions that interest you. Aspects such as coaching, facilities, location etc. will be important in attaining the correct balance. On open day visits ensure you investigate the sport infrastructure and arrange a meeting with the director of sport and the course leader.</li> <li>• Start to organise your year out, if you are planning a gap year.</li> <li>• <b>Finance</b> – research the financial support you may be entitled to and discuss this with your parents or guardians. Also, research sports scholarships and sponsorship for courses and institutions that you have researched.</li> <li>• <b>Personal Statement</b> – put together ideas and material in preparation for writing the personal statement in the UCAS form.</li> <li>• Some schools have 'university' weeks at the end of the summer term to research and develop your ideas. This may be an opportunity to firm up your thoughts or write the first draft of your personal statement. This is also a good time to become familiar with the UCAS application form and the method used by your school.</li> </ul>
September	Year 13 Second year A levels/Highers	<ul style="list-style-type: none"> <li>• Review your courses in light of your summer exam results.</li> <li>• <b>Before 20<sup>th</sup> Spet.</b> – consider whether to have your AS levels certificated.</li> <li>• Start filling in your UCAS application form. Draft and re draft your personal statement.</li> </ul>
October	Year 13	<ul style="list-style-type: none"> <li>• <b>15<sup>th</sup></b> – deadline for UCAS applications to Oxford and Cambridge. It is also the deadline for medicine, dentistry and veterinary courses. Those applying to Oxford and Cambridge will also need to complete the separate application form for these institutions.</li> </ul>
December	Year 13	<ul style="list-style-type: none"> <li>• <b>31<sup>st</sup></b> – opening date for art and design Route B applications.</li> </ul>
January	Year 13	<ul style="list-style-type: none"> <li>• <b>15<sup>th</sup></b> – deadline for all other UCAS applications (except from Route B art and design). Check institutions because some art and design Route A</li> </ul>

		need to be submitted on this date.
January – April	Year 13	<ul style="list-style-type: none"> <li>• Complete applications for courses or training schemes at institutions for which direct application is require, for example art foundation.</li> <li>• Apply for bursaries, sponsorship s, scholarships as appropriate. Sport before or after entry (e.g. the closing date may be the end of September for the year of entry). Check with the institution to follow their process. Check on <a href="http://www.sportandstudy.org">www.sportandstudy.org</a> to see what is available at your chosen institutions.</li> <li>• Prepare for possible interviews.</li> <li>• Obtain applications for financial assessment from your school, college or local education authority (LEA) and return to the LEA by the deadline whatever your personal circumstances.</li> <li>• <b>Early March-</b> applications to art and design courses through Route B need to be sent to UCAS as early as possible on March (Closing date 24<sup>th</sup>)</li> <li>• Receive, respond to and record offers</li> <li>• <b>From 15<sup>th</sup> March</b> – if you are not holding an offer from an HE institute, use the UCAS Extra option at <a href="http://www.ucas.com">www.ucas.com</a></li> <li>• <b>By late April</b> – replies should have been received from all HE institutions and your responses made to any offers of HE places.</li> </ul>
June	Year 13	<ul style="list-style-type: none"> <li>• <b>30<sup>th</sup></b> – deadline for late applications before clearing using UCAS Extra.</li> </ul>
August	Year 13	<ul style="list-style-type: none"> <li>• Receive results. Apply through clearing id necessary via UCAS Clearing at <a href="http://www.ucas.com">www.ucas.com</a> to find an alternative HE option.</li> </ul>
September		<ul style="list-style-type: none"> <li>• <b>20<sup>th</sup></b> – deadline for clearing applications.</li> </ul>